

HOW TO REDEEM YOUR eGIFT CARD ONLINE

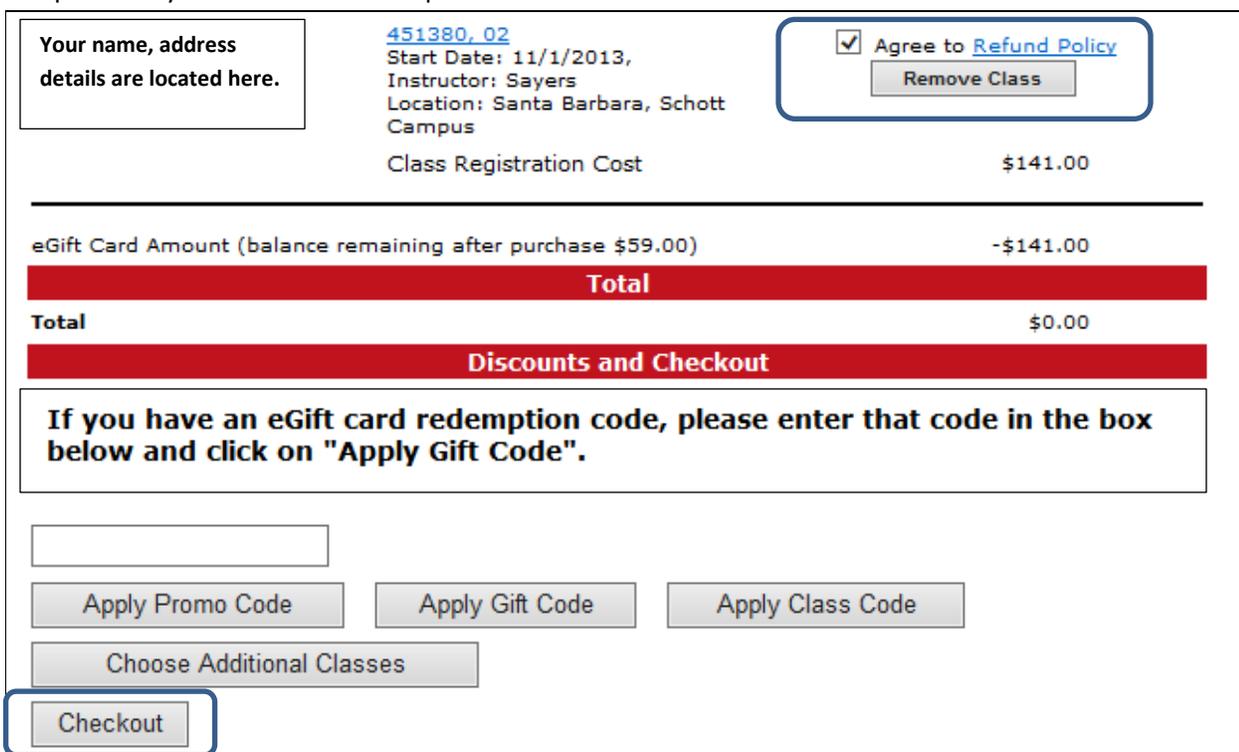
You've received your eGift card redemption code by email and/or post. If you have misplaced that email or document, please come to either the Schott or Wake Campus for assistance. Follow these steps to redeem your gift of learning eGift card towards any of the Extended Learning Life Enhancement classes:

1. Click on "Log-in" from the options on the Fee-Based Life Enhancement main page. This will take you to a screen to sign-in. If you have a student profile, then type in your username and password in the corresponding fields. If you don't have a student profile, please click on the link "Create New Profile" located at the bottom of the screen.
2. Browse the online Life Enhancement courses by making your category selections from the left side navigation bar under BROWSE, or search by filling in your selection in the upper right hand corner search window.
3. After selecting your class, purchase by clicking on "Add to Cart"
4. Agree to the liability waiver by clicking on "Submit"
5. From your shopping cart click on "View Cart"
6. A new screen will load with your student details, class details and amount. Please review those details. At the bottom of the screen type or paste the eGift card redemption code into the discount field (as indicated by arrow in sample screen shot) and click on "Apply Gift Code".



A screenshot of a checkout page. A blue arrow points to a text input field at the top left, which is currently empty and has a small 'x' icon in the top right corner. Below this field are three buttons: "Apply Promo Code", "Apply Gift Code", and "Apply Class Code". Below these buttons is a button labeled "Choose Additional Classes". At the bottom left of the form is a button labeled "Checkout".

7. The system will prompt you with any balance left on your eGift card (see sample screen shot below). If you have more than one eGift code, apply each separately. Complete your transaction by clicking on the box to "[Agree to the Refund Policy](#)", and then clicking on "Checkout". If there is a balance due, you will be taken to a secure screen where you will enter your credit card information. Otherwise, you will be taken straight to the screen where you can print out your transaction receipt and confirmation.



A screenshot of a checkout page. A blue arrow points to the "Checkout" button at the bottom left. The page displays the following information:

- Your name, address details are located here.
- 451380.02
- Start Date: 11/1/2013,
- Instructor: Sayers
- Location: Santa Barbara, Schott Campus
- Class Registration Cost \$141.00
- Agree to [Refund Policy](#)
- [Remove Class](#)
- eGift Card Amount (balance remaining after purchase \$59.00) -\$141.00
- Total** \$0.00
- Discounts and Checkout**
- If you have an eGift card redemption code, please enter that code in the box below and click on "Apply Gift Code".
- Text input field for the eGift card redemption code.
- Buttons: "Apply Promo Code", "Apply Gift Code", "Apply Class Code", "Choose Additional Classes", and "Checkout".